



DEPARTMENT OF THE NAVY  
OFFICE OF THE SECRETARY  
1000 NAVY PENTAGON  
WASHINGTON DC 20350-1000

SECNAVINST 11260.2B  
ASN(EI&E)

MAR 26 2019

SECNAV INSTRUCTION 11260.2B

From: Secretary of the Navy

Subj: DEPARTMENT OF THE NAVY WEIGHT HANDLING PROGRAM FOR SHORE  
ACTIVITIES

Ref: (a) DoD Instruction 6055.01 of 14 October 2014  
(b) SECNAVINST 5100.10K  
(c) SECNAV M-5214.1

Encl: (1) Department of Labor (Asst. Secretary for OSHA) ltr of  
22 Oct 93, "Alternate Standard for Accredited  
Certification of Weight Handling Equipment"

1. Purpose

a. Establish Department of the Navy (DON) weight handling policy for Navy and Marine Corps commands and assign responsibilities for administering a comprehensive DON weight handling program.

b. Major changes to policy, procedures, and responsibilities include:

(1) Broadens instruction applicability to include the United States Marine Corps;

(2) The Navy Crane Center's responsibility for overseeing weight handling program compliance is changed from "audit" to "evaluate;"

(3) Broadens the applicability of responsibilities from "Systems Command Commanders and major claimants" to "Commanders." Weight handling program responsibilities apply to Commands, activities, field offices, and units that manage, execute, or oversee Navy and Marine Corps weight handling functions;

2. Cancellation. SECNAVINST 11260.2A.

3. Definitions

a. Certification: Certification is the process by which, on an annual basis, a crane is approved for use at a Navy and Marine Corps command. The process includes review of all applicable maintenance records, equipment condition inspection, and an annual or quadrennial load test to ensure that the crane and associated Weight Handling Equipment (WHE) has been maintained in a safe and serviceable condition and is functioning properly.

b. Weight Handling Equipment: Weight Handling Equipment consists of cranes (e.g., portal cranes, mobile cranes, building cranes, portal mounted commercial boom assemblies, multi-purpose machines, or equipment that may be used in a crane-like application to lift suspended loads), rigging gear (e.g., slings, shackles), and associated equipment (e.g., portable hoists, portable load indicating devices).

c. Weight Handling Program: A program that includes weight handling equipment and those personnel involved in the management, operation, alteration, test, inspection, maintenance, certification, engineering, training, and acquisition thereof.

4. Applicability

a. The responsibilities assigned by this instruction apply to commands, activities, field offices, and units that manage, execute, or oversee Navy and Marine Corps weight handling functions.

b. This instruction neither alters Naval Safety Center responsibilities nor supersedes the special requirements of programs established by other directives, such as the Naval Nuclear Propulsion Program and the Strategic Systems Program.

5. Policy. All Department of the Navy applicable organizations and activities, as described in paragraph 4 above, shall comply with the requirements set forth in this instruction to include applicable requirements of references (a) and (b).

6. Responsibilities

a. Commander, Naval Facilities Engineering Command is responsible for all matters pertaining to the Department of the

Navy weight handling program at Navy and Marine Corps activities. The program shall be executed by Navy Crane Center, reporting directly to the Commander. The Director of the Navy Crane Center shall have direct access to the Assistant Secretary of the Navy (Energy, Installations & Environment), Chief of Naval Operations and Commandant of the Marine Corps on matters involving the safe and reliable operation of Navy weight handling equipment. The Navy Crane Center shall have the following responsibilities:

(1) Policy and Training

(a) Develop, issue and maintain policy regarding program management, acquisition, design criteria, maintenance, testing, certification, and operation of weight handling equipment used at Navy and Marine Corps activities. Weight Handling Equipment policies shall meet or exceed the Occupational Safety and Health Act requirements identified by references (a) and (b).

(b) Establish training and qualification requirements, develop and maintain standard training programs for all personnel involved in the weight handling program. Centralize or regionalize training programs to optimize the use of resources.

(c) Develop, issue and maintain requirements for reporting weight handling mishaps.

(2) Compliance

(a) Evaluate Navy and Marine Corps command Weight Handling Equipment programs biennially to ensure compliance with Department of the Navy weight handling program requirements. For those activities involved in critical weight handling operations, such as lifting ordnance, naval nuclear propulsion materials, other lifts that require a high degree of reliability, or activities with a high tempo, an annual evaluation is prescribed. For activities with a limited inventory that presents low risk, evaluation periodicity can be reduced at Navy Crane Center discretion, but in no case to less than every four years.

(b) Direct corrective action, where required, including suspension of operations, to assure command weight handling operations can be safely and properly executed. Mandate action at applicable activities to investigate or correct specific equipment deficiencies.

(c) Validate command certifications annually for cranes in special applications. Perform independent certifications annually for cranes used in maritime applications as authorized by enclosure (1).

(d) Establish reporting mechanisms to identify and track equipment, procedures, or personnel concerns or problems. Analyze evaluation data to identify trends and ensure lessons learned are properly disseminated.

(e) Collect data on weight handling mishaps, oversee the investigation of severe mishaps, as necessary, and disseminate lessons learned. Endorse weight handling accident investigation reports submitted to the Naval Safety Center. Assist the Naval Safety Center as appropriate on weight handling matters.

(3) Technical Support

(a) Establish engineering policy, including technical approval of alterations to weight handling equipment, including configuration control.

(b) Provide on-site engineering support in response to command technical issues and emergencies.

(4) Acquisition. Establish acquisition policy. Acquire Weight Handling Equipment in accordance with policy and assist in programming for cranes for Navy and Marine Corps activities on a cost reimbursable basis.

b. Commanders shall:

(1) Develop and maintain the Department of the Navy weight handling program at Navy and Marine Corps activities in accordance with the policies and directives issued by Commander, Naval Facilities Engineering Command.

(2) Ensure proper maintenance of weight handling equipment and proper training of weight handling personnel.

(3) Provide a weight handling program self-assessment to the Navy Crane Center prior to evaluations.

(4) Comply with weight handling program reporting requirements.

(5) Ensure contractor crane operations at Navy and Marine Corps activities meet all requirements identified by references(a) and (b).

(6) Provide funding to the Navy Crane Center, as required, to accomplish onsite technical assistance and independent certification of weight handling equipment.

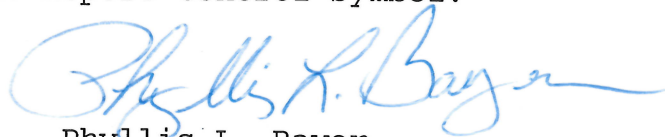
7. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned according to the records disposition schedules found on the Directives and Records Management Division (DRMD) portal page:

<https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/SitePages/Home.aspx>

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact your local Records Manager or the DRMD program office.

8. Reports. The reporting requirement contained in paragraph 6a(2)(c) through (d) and paragraph 6(4) is exempt from information collection control, per Part IV, paragraph n of reference (c) and requires no Report Control Symbol.



Phyllis L. Bayer  
Assistant Secretary of the Navy  
(Energy, Installations and  
Environment)

Distribution:

Electronic only, via Department of the Navy Issuances Web site  
<https://www.secnav.navy.mil/doni/>.

10 SEP 1997

## U.S. Department of Labor

Assistant Secretary for  
Occupational Safety and Health  
Washington, D.C. 20210



OCT 22 1993

Ms. Elsie L. Munsell  
Deputy Assistant Secretary  
of the Navy  
Environmental Safety  
5 Crystal Plaza  
Washington, D.C. 20360-5000

Dear Ms. Munsell:

The Occupational Safety and Health Administration (OSHA) has completed its review of the proposed alternate standard on Accredited Certification of Weight Handling Equipment, as required in 29 CFR 1960.17. With this letter, we want to inform you that we have approved the standard. In addition OSHA is recognizing the Navy Crane Center and its authorized agents as a Third Party Certifier for Navy weight handling equipment listed in these subparts. The Navy is not authorized to certify any equipment that it does not own and operate. This approval is based on our determination that the alternate standard provides equivalent protection as would compliance with the following standards in specifically identified operations:

- ◆ Shipyards, 29 CFR 1915.115(a)(1) Derricks and cranes which are part of, or regularly placed aboard barges, other vessels, or on wingwalls of floating drydocks, and are used to transfer materials or equipment from or to a vessel or drydock, shall be tested and certificated in accordance with the standards provided in Part 1919 of this title by persons accredited for the purpose.
- ◆ Marine Terminals, 29 CFR 1917.50(b)(1) In accordance with Part 1919 of this chapter, by persons then currently accredited by the Occupational Safety and Health Administration as provided in that part; or
- ◆ Longshoring, 29 CFR 1918.13(a)(3) Is so located that its failure could cause injury to an employee, as defined in 1918.3(d); until he has ascertained that the device has been certificated as evidenced by current and valid documents attesting to compliance with the requirements specified in paragraph (b) of this section.

Enclosure (1)

10 SEP 1997

2

Furthermore, OSHA will perform oversight on this standard by reviewing established procedures at the Navy Crane Center, Philadelphia, Pennsylvania and by field compliance inspections.

We appreciate the cooperation provided to OSHA during the many discussions on this alternate standard. Your interest and support for the safety and health of Federal employees is greatly appreciated.

Sincerely,



David C. Zeigler  
Acting Assistant Secretary

Enclosure (1)